

**ASHE Triko Valley Section
Board of Directors Meeting Minutes**

**March 1, 2011
Valley Asphalt Offices**

In Attendance: Caroline Duffy
 Jim Jurgensen, II
 David Emerick
 Carol Callan-Ramler (conference phone)
 Matt Loeffler
 Paul Schoelwer
 Steven Proffitt
 Jennifer Kunz
 Cindy Minter
 Chris Nyberg
 Joe Vogel
 Stan Harris

The meeting was called to order by Jim Jurgensen at 11:50 am.

Secretary's Report

Minutes from the January 4, 2011 ASHE Triko Valley Board of Directors Meeting and the January 25th General Membership Meeting were reviewed. Stan Harris raised a motion to approve the January 4th meeting minutes as corrected which was seconded by Joe Vogel and carried. Matt Loeffler raised a motion to approve the January 25th meeting minutes as corrected which was also seconded by Joe Vogel and carried.

Student Chapter

President Jurgensen suggested applying for a \$1000 ASHE exposure grant to start a student chapter. Jennifer Kunz agreed to write the grant application to include a \$500 stipend and \$500 for other expenses. Heng Wei, Adjunct Professor at UC, will meet with Caroline Duffy and Jennifer Kunz on March 9th to discuss acting as the student chapter liaison. At that meeting responsibilities will be laid out and a charter will be discussed.

Treasurer's Report

Chris Nyberg presented the treasurer's report indicating a beginning balance of \$1,005.57, deposits of \$780.00 and expenditures of \$659.00 for an operating capital amount of \$1,027.19. The section also has a balance of \$5,500.00 in the scholarship fund. Treasurer Nyberg received

the checks for the Schramm applications and confirmed that the new membership application fee is \$60.00.

PIN

Caroline Duffy and Frank Bronzo attended Rep. John Mica's (Chairman of the house Transportation and Infrastructure Committee) Listening Sessions held in Ohio where the ASHE position paper was presented. Per an e-mail sent out by Kenyon Gleason from ARTBA, the house is considering passing a stand-alone highway bill extension. Mica is aiming to have a new transportation bill on the floor by the middle of April and stated that the house is looking for creative sources of revenue and that this should be a multi-modal bill.

Regional Report

Stan Harris reported that a regional board meeting is scheduled for next week.

Golf Committee

Steve Proffitt will be calling Doug Brand for an update on the golf outing that will be held on June 3rd at Pebble Creek. Jim Jurgensen asked that we announce the golf outing at the March meeting. Matt Loeffler asked for a golf outing add for the website. It was noted that in the past, the golf committee collected the registration fees.

Newsletter Report

Newsletter information should be provided to Stan Harris by March 11th. Post cards will be sent with Paul Schoelwer's name for RSVP.

Program Committee

The topic for the May general membership meeting will be either a presentation on the new Western Southern building or the Casino development. Steve Proffitt and Joe Vogel will coordinate the May program in the next two weeks. The committee will also be looking for a tour that will be PDH eligible. Future meeting topics include:

- Warren County TID
- Through the Valley project
- The Jeremiah Morrow Bridge
- MUTCD manual changes
- Cincinnati streetcars
- Banks project

Cindy Minter suggested that a committee is formed to administer PDH's which will include Bill Lawall. PDH certificates for board member participation were passed out.

Presentations were made on Wild Apricot and Neon programs that are being investigated to manage membership and meeting reservations, including payments. After the presentations, Jim Jurgensen raised a motion to continue the research and implementation of event software and to establishing limits of \$1200 for setting up a merchant account and \$1300 for the purchase of membership management software. The motion was seconded by Chris Nyberg and carried. Cindy Minter also raised a motion to increase the lunch charges to \$25 per person effective September and to inform members in May. This motion was tabled until the April board meeting.

Membership Committee

Carol Callan-Ramler indicated that thirteen letters had been sent out over the past two months. She asked for a list of guests from the January meeting from Bill Lawall. Anyone interested in joining should contact Chris Nyberg. Chris received six new membership applications.

Scholarship Committee

John Davidson has talked to U.C. and attended an ASCE meeting to discuss scholarship applications.

Schramm Awards

After the January 25th meeting, Bill Lawall read the votes for the Schramm Project Awards while Eric Beck tallied and Joe Vogel observed. The winners are as follows:

- \$ 3 million and under category: Ridge Road & Highland Avenue Intersection Improvements with 28 votes
- Over \$ 3 million category: Oakley Square Improvements with 24 votes.

Joe Vogel will follow up on ordering three plaques for each project to be awarded to the owner, designer and contractor.

Old Business

Joe Vogel presented a refund check for \$120 for the Fidelity insurance policies and suggested that the insured parties are updated. Cindy Minter raised a motion to drop Kevin Savage and add Chris Nyberg to the insurance policy for deposits, the checking account and the general fund. Cindy Minter also raised a motion that the Phoenix Section check will be reissued for \$200 that

will be deposited to the general fund. Both motions were seconded by Paul Schoelwer and were carried.

President Jurgensen reminded us of the upcoming March 22nd general membership meeting, April 26th board of directors meeting and May 24th general membership meeting and adjourned the Board meeting at 1:27 pm.

END OF MEETING NOTES