

**ASHE Triko Valley Section
Board of Directors Meeting Minutes**

**August 23, 2011
Thaman Rubber Offices**

In Attendance: Caroline Duffy
 Jim Jurgensen, II
 David Emerick
 Matt Loeffler
 Paul Schoelwer
 Jennifer Kunz
 Chris Nyberg
 Dennis Brunton
 Bill Lawall

The meeting was called to order by President Schoelwer at 11:45 am.

Secretary's Report

Meeting minutes from the May 24, 2011 General Membership Meeting and the April 26, 2011 ASHE Triko Valley Board of Directors Meeting were reviewed. Chris Nyberg raised a motion to approve the BOD minutes, which was seconded by Jim Jurgensen, II and the motion passed. Matt Loeffler raised the motion to accept the May 24, 2011 general membership meeting minutes, with changes as noted, which was seconded by Chris Nyberg and also carried.

A discussion of membership management was held. Caroline Duffy indicated that the new membership database was displayed at the national conference in Orlando. Members are directed to enter their personal information at the national website. Based on this data entry, the National board will send a spreadsheet of member information to each section for their records. There will also be a link to each section's payment system. Secretary Emerick recapped that our section had evaluated two off the shelf programs for membership management and also talked to BJ Martin from the South Florida section. We decided to wait until information was available with regard to the new National database before deciding which program to use. President Schoelwer directed the team of David Emerick, Matt Loeffler, Chris Nyberg and Eric Kistner to continue to investigate the capabilities of the National database and further evaluate the sections options for member management. Dave Emerick will contact Charlie Flowe to inquire further about the National board program. In the mean time, our section will continue to utilize e-vite to take reservations for the September meeting. Annual dues assessments will be published with the September meeting notice. Members can pay their dues at the back table.

Program Committee

Bill Lawall agreed to reserve dates for this year's general membership meetings at the Turf Room of the Montgomery Inn Boathouse. The September meeting topic will be a presentation on the Horseshoe Casino. The summer Reds event was not very well attended. The Board would like to continue with a Reds outing in 2012 and the date will be announced in advance at the May meeting.

As per the agenda handed out, meeting dates for the upcoming year are as follows:

General Membership Meeting at the Boathouse	September 20, 2011
Board of Director's Meeting at Thaman Rubber	October 18, 2011
Holiday Meeting (location to be determined)	December 6, 2011-tenative
Board of Director's Meeting at Thaman Rubber	January 3, 2012
General Membership Meeting at the Boathouse	January 24, 2012
Board of Director's Meeting at Thaman Rubber	February 21, 2012
General Membership Meeting at the Boathouse	March 20, 2012
Board of Director's Meeting at Thaman Rubber	April 24, 2012
General Membership Meeting at the Boathouse	May 22, 2012

President Schoelwer will notify the board of any date changes. An offsite location was recommended for the holiday party. Suggestions included Union Terminal, the Newport Aquarium, the UC Trophy Room or a barrel house tour.

Bill Lawall announced that he has five presenter gifts (clocks) left in stock and will hand them over to Secretary Emerick.

Golf Outing

Doug Brand was not in attendance. A suggestion was raised to move the annual golf outing back to a Thursday in hopes of approving attendance.

Treasurer's Report

Treasurer Nyberg presented the annual IRS Form 990 indicating total assets of \$11,630.68, receipts of \$27,045.52, disbursements of \$15,541.32 for an operating capital of \$23,134.88. Chris also provided a 2011 ASHE Golf Outing Cash Flow Summary indicating total revenue of \$6,470.00 and total expenses of \$7,730.56. A number of sponsors still need to pay. Overall, attendance was down. Profits are based on sponsors. Knives and Tumbler gifts ordered are an expense that will be spread over multiple years. Chris is in the middle of dues renewals. Dues must be paid to National by **October 1st**. In the past, Bill Lawall handed out dues notices at the March meeting and set a deadline of collecting dues by the September general membership meeting. President Schoelwer also advised Treasurer Nyberg that he must collect other sponsorship dollars with the Highway Club forms and keep a listing of sponsorships by company. A meeting will be held with Doug Brand to reconcile sponsorships received at the Golf outing. Chris Nyberg will set up this meeting. Treasurer Nyberg also announced that the section paid \$372 for liability insurance (bond). Bill Lawall reminded everyone that he e-mailed out a Draft Section Yearly Schedule of Activities as a guideline of items to be taken care of each month.

PIN

Caroline Duffy noted that congressional debate over the national debt ceiling has resulted in delays of transportation bill discussions. There are differences between the house version and the senate bill. President Obama is now pushing TIFs and tolls versus a National Infrastructure Bank. There are also concerns that the federal gas tax will expire and that as a result no tax monies will be collected to go to into the Highway Trust Fund. An extension of the existing highway bill until March of 2012 has been requested. At this point, there are concerns that a highway bill will not be passed until after the next presidential election.

Regional Report

No regional meetings were held over the summer. The Region is considering a fund raiser at OTEC this year.

Membership Committee

No report.

Newsletter and Scanner report

Stan Harris needs newsletter articles by September sixth. Matt Loeffler asked that board members submit news items and continuing education information to him for posting on the website.

Student Chapter

Jennifer Kunz confirmed with the board that student dues are good through May and the fees for the first year and each renewal year is \$25 for students. Jennifer is starting a new school year program with UC sponsor Heng Wei and will submit a budget for spending the remaining \$620.00 in exposure grant funds before the end of calendar year 2011. Past President Jurgensen raised a motion to provide a coupon to each interested student for one free ASHE meeting meal in 2011. Jennifer will ask student volunteer Whitney to review this proposal and then develop a flier to advertise this offer and e-mail all materials developed to board members for approval.

Schramm Awards

The committee is hoping to receive five applications for each category this year.

Scholarships

Nothing to report.

2011-2012 Goal Review

The following goals were reviewed:

Membership	revised goal of 190
Meeting attendance	90
Golf sponsors	revised goal of 30
Golf attendance	revised goal of 90
Schramm Award applications	5 - \$3million and under category
	5 – over \$3million category
Newsletter sponsorships	15

Old Business

None raised.

New Business

It was noted that there was average attendance at the 2011 National Conference. There were only 26 exhibitors and the Gala was fantastic.

A motion to adjourn was raised by Matt Loeffler that was seconded by Dennis Brunton. President Schoelwer adjourned the Board meeting at 1:25 pm.

END OF MEETING NOTES