

**ASHE Triko Valley Section
Board of Directors Meeting Minutes**

**February 23, 2010
Cincinnati City Hall, Room 420A**

In Attendance: Joe Vogel
Cindy Minter
Caroline Duffy
Jim Jurgensen, II
David Emerick
Carol Callan-Ramler
Kevin Savage
Matt Loeffler
Stan Harris
Bill Lawall
Steve Proffitt
John Davidson

The meeting was called to order by President Vogel.

2010 National Conference Committee

The printed Scanner Registration has been sent in. We had one minor time change on Saturday for the Ingalls tour moving from the afternoon to the morning. Online registration should go live this week. We will be able to accept credit cards online, but please encourage sponsors to use checks for large purchases.

Unfortunately, we cannot offer all our volunteers a free conference registration. Volunteers who are only working one event and not participating in the rest of the conference will be considered on a case by case basis.

All of the Diamond Sponsorships have been sold but there are lots of other sponsorship opportunities remaining. The Hilton has conferences before and after our conference. Hotel rooms may be limited on those outside dates. We have requested the set-up for our master account at the Hilton.

A Roundabout class is being held at the Hilton just before our conference. While this conference is not affiliated with ASHE, we are encouraging their attendees to stay over for our conference and are in turn allowing the rooms that they book on June 8 to count towards our room count. This will not impact the conference room block.

We have a small number of staff rooms available at the Hilton at a reduced rate. If you are planning on spending the night and want to be considered for a "staff rate" room, please let

Cindy and Mary Beth Elfers know the dates requested by March 5. We are working with the Hilton to use two of our complimentary rooms (boy/girl) for the extended committee. This will be small suites where staff can rest or even spend the night should they need too.

The website is undergoing major edits. If you are responsible for the content of a portion of the site, please get you information to Matt this week.

As a reminder, all contracts have to be reviewed and signed by Cindy, Caroline and Frank Bronzo (as the Region 1 representative). Please allow time for contract review. There are growing expenditures in the next few months so be cautious when agreeing on deposits so that we have a positive amount of cash on-hand.

There has been no confirmation of the \$10,000.00 donation from PB. Registration Chairman Dave Emerick passed around the prototype gift crystal cube. We will order 350 to 400 for full pay attendees. The gifts for the speakers must be finalized. There are some concerns about the number of sessions offered at the conference and; therefore, the complexity of the registration. The committee wants to offer as many PDH opportunities as possible. Frank O'Hare has the authority to approve sessions for PDH credits.

The conference committee has set up meetings every other week from now until the end of the conference. Meeting dates are:

- March 10
- March 24
- April 7
- April 21
- May 5
- May 19
- June 2

The March 10 meeting will be held at Stantec.

Treasurer's Report

Bill Lawall announced a beginning balance of \$ 3,497.39, deposits of \$ 1,572.46 and expenditures of \$ 1,834.24 for an ending balance of \$ 3,235.61 plus \$6,000.00 in the scholarship fund. There are currently 168 members in our section. The next general membership meeting will be on March 23, 2010 at the Boathouse and the next Board of Directors meeting will be Tuesday, April 27th at Cincinnati City Hall. Cindy asked Bill Lawall to contact Paul Schoelwer to get a list of no shows at Zoo.

Secretary's Report

Dave Emerick handed out and discussed the meeting minutes from the January 23rd general membership meeting and the January 5th board meeting. John Davidson raised a motion to accept the BOD meeting minutes which was seconded by Stan Harris. The motion was carried. Kevin Savage raised a motion to accept the general membership meeting minutes which was seconded by Jim Jurgensen, Jr. All present voted in favor.

Political Information Network Report

Caroline Duffy reported that the federal highway bill was extended by vote to June 30th. The House substantially cut the amount of project funding in the Jobs for Main Street Bill (second stimulus package). There is still a lot of debate on the health care bill. Once the health care bill is passed, there will be more focus on other bills.

Scholarship Committee

John Davidson has tentative dates at NKU and Cincinnati State to present our scholarship program. John is still looking for ways to get the word out at UC and UD. Stan will contact Don Chase at UD regarding our program. John was also urged to contact John Niehaus at UC. Jim Jurgensen will also contact Charles Buckley, a former employee and a professor at UC. Bill Lawall indicated that scholarships will be paid from Golf Outing funds. Two winners will be offered free golf at this year's outing.

Schramm Awards

Vote winners were as follows:

Over \$2 Million Category (a tie):

- Eighth Street Viaduct Rehabilitation (City of Cincinnati, Entran, Great Lakes Construction)
- Liberty-Fairfield Road Bridge Liberty-Fairfield Road Bridge (BCEO, LJB, Sunesis Construction)

\$2 Million and Under Category:

- Wilmington Road Bridge Rehabilitation (WCEO, Entran, DDK Construction)

Per Board vote, Eighth Street Viaduct will progress to the regional competition.

Joe Vogel noted that the regional categories are over and under \$3 million. We will look to revise our limits to conform with regional next year.

Regional Report

A Regional meeting was held February 1st in Columbus. Stan Harris confirmed with Bill Lawall that regional dues were submitted. We are looking at swearing in regional officers on Saturday at the conference. Fifty to sixty members attended the new Circle City kick off meeting. Kevin Savage attended from the Triko Valley BOD. Kevin Duris spoke and the logistics worked out well. President Jim Blazek provided a flat screen monitor for the meeting. A handful of Central Ohio members also attended. Kevin passed out registration forms for the 2010 conference.

The Region One board voted to take out a full page ad in the 2010 conference program. We will be asked to provide a scanner article for July or August from our section. One idea is an article on the Banks from John Deatruck. Caroline Duffy was submitted as a candidate for the Region One representative to the National Board. Other sections will have a few more weeks to nominate a candidate. Joe Vogel passed around the recommendation letter that he had written for Caroline. The Regional golf outing will be held on July 16th. The next regional meeting will be at the national conference.

Golf Outing Committee

Jim Collins is looking for more volunteers to help with the golf outing this year. We will need a photographer for each course. The golf course contract is currently under review. Joe will ask Jim Collins to report at the next meeting.

Newsletter

Please send articles to Emily Casada by March 12th for the newsletter.

Program

Bill Lawall sent out letters to CIP speakers yesterday for the April meeting.

Joe Vogel will contact Congressman Steve Driehaus to speak at the May meeting. Otherwise we will plan a sustainability program. Caroline mentioned a new green program called "Green Roads" from the Washington state office of CH2M Hill.

Old Business

Joe Vogel inquired about the website update to conform to National guidelines. Matt Loeffler has completed this task. Matt sent information to Region One regarding hosting their website.

The Reds game day for the conference will be Friday. JRJ will have some seats available for the board. The conference will reserve a block of 70 tickets. Hall of fame tickets can be added as well as food cards.

Joe sent insurance information to Kevin Savage to fill out. Per Bill Lawall, we have approval from the insurance company to up liability limits to \$250,000. Per Caroline, this will meet the National requirements once the Region and National board are added to the list of covered parties.

Greg Wilkins was nominated as member of the year. Emily Casada was to be nominated for young member of the year, but requirements were not completed in time. Joe recommends that Emily is nominated next year.

Jim Jurgensen, Jr. is asking all board members to list potential members to send recruitment letters out to.

Per Joe, we want to consistently use the proper section letter head. Caroline recommends that one person keep all records including letterhead, etc. The secretary is nominated as this person.

Joe would like to assemble the slate of candidates for next year at the next meeting. Third year director Steve Proffitt is eligible to be the Second VP, Paul Schoelwer will be First VP. We will need another director to replace Kevin Savage, who will be Treasurer. We will have a vacant Third Year Director and Second Year Director. Caroline will remain as PIN committee chair. Stan, Carol, Dave, Kevin and Jim Jurgensen, Jr. all confirmed that they are willing to continue in their current positions on the on the board. President Vogel will be asking for nominations for the open directors positions. March 23rd is next general membership meeting. David Emerick turned over the board lunch receipt to Bill Lawall for reimbursement.

Joe Vogel adjourned the Board meeting at 1:30 pm.

END OF MEETING NOTES